



The Lincoln Center for Family and Youth  
820 Adams Ave., Ste. 210 | Audubon, PA 19403  
(610) 277-3715 | jobs@TheLincolnCenter.com

## JOB DESCRIPTION

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**Title:** VOCA Mobile Art Therapist

**FLSA:** Exempt

**Reports To:** Chief Clinical Officer

**Summary:** The VOCA Mobile Art Therapist will work with victims of crime who have experienced trauma related to abuse, domestic violence, harassment, dating violence, robbery, assault, identity theft and other violent crimes. The therapist will provide several modalities of therapy with an emphasis on expressive art therapy. Counselors provide presentations to community agencies and facilitate groups related to victim issues.

**Essential Functions & Responsibilities:**

- Provide individual, family, and group counseling services in the areas identified in the Job Summary. This service may be provided in the office, at homes, or in community settings.
- Document all counseling sessions and presentations on ETO web site within 5 days of service.
- Case management responsibilities include supporting the individual in accessing community resources.
- Act as a liaison to health care professionals, legal personnel, service agencies, county departments, and others who are in a position to assist the persons receiving our services.
- Provide outreach and facilitate inter-organizational cooperation with community agencies, schools, county services, healthcare professionals, and community groups.
- Conduct victim identification presentations and victim support groups.
- Attend education/training on topics related to counseling duties.
- Use of a reliable car is necessary for travel to service sites.

**Skills:**

- Ability to be flexible and meet deadlines
- Multi-tasking capability
- Strong client relationship-building skills
- Excellent communication skills
- Ability to work effectively on a multi-treatment team
- Strong working knowledge of Excel and Word
- Strong organizational skills
- Ability to handle confidential files
- Detail oriented

**Work Environment:** Homes, community settings, and office settings.

**Hours of Work:** This is a full-time, 40 hours per week, position. Evening and/or weekend work can be expected as well as the sudden need for crisis intervention.

**Travel:** Travel to service sites such as home and community settings throughout Montgomery County.

**Education and Experience:** Masters of Counseling or Psychology; Registered Art therapist and PA Board certified preferred; Licensed Professional Counselor preferred. Experience in a social service agency with working knowledge of trauma-informed care. Expertise in providing art therapy to all age groups; proficient in a numerous clinical interventions e.g. Cognitive Behavioral Therapy (CBT), Trauma-Informed Care; knowledge of and ability to access community resources; strong trauma intervention skills.

**EEO Statement:** Our Company is committed to a policy of Equal Employment Opportunity and will not discriminate on any legally recognized basis, including, but not limited to, race, age, color, religion, sex, marital status, national origin, citizenship, ancestry, physical or mental disability, veteran status, or any other basis recognized by federal, state or local law.

**Other Duties:** Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

**Signatures:** Employee signature below constitutes employee's understanding of the responsibilities and requirements of the position.

Employee: \_\_\_\_\_ Date: \_\_\_\_\_

Manager: \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources: \_\_\_\_\_ Date: \_\_\_\_\_